



Indiana Pipeline Awareness Association



# Coordinated Response Exercise<sup>®</sup>

## PIPELINE SAFETY TRAINING FOR FIRST RESPONDERS



### PROGRAM GUIDE

Overview

Pipeline Safety

Exercise Outline

Emergency Response Guidebook

NENA Pipeline Emergency Operations

Signs Of A Pipeline Release

High Consequence Areas Identification

Pipeline Industry ER Initiatives

Pipeline Damage Reporting Law

2024

# EMERGENCY CONTACT LIST

Company Name	Emergency Number	Company Name	Emergency Number
Aurora Utilities .....	(812) 926-2557	NIPSCO (Northern Indiana Public Service Company) .....	(800) 634-3524
Bainbridge Utilities.....	(765) 522-6238	NuStar Pipeline Operating Partnership LP .....	(800) 759-0033
Batesville Water & Gas Utility .....	(812) 934-3811	Ohio Valley Gas Corporation	
Boonville Natural Gas .....	(812) 897-2260	Connersville District .....	(765) 825-1149
BP Pipelines (North America) Inc. ....	(800) 548-6482	or .....	(800) 326-1148
Buckeye Partners, L.P. ....	(800) 331-4115	Portland District: Jay County .....	(260) 726-8114
CenterPoint Energy .....	(800) 227-1376	Portland District: Randolph County .....	(765) 584-5503
Chrisney Municipal Gas.....	(911)	Sullivan District .....	(877) 884-6368
CITGO Petroleum Corporation .....	(800) 471-9191	Tell City District .....	(812) 547-2396
Citizens Energy Group .....	(800) 458-4553	or .....	(877) 842-2397
Community Natural Gas Co. Inc. ....	(618) 972-4060	Winchester District.....	(765) 584-5503
Countrymark Refining and Logistics, LLC .....	(812) 838-8500	or .....	(877) 853-5501
or .....	ext.8500 (800) 832-5490	Osgood (town of) Gas Utility.....	(812) 689-0178
Enbridge US Inc. / Texas Eastern LP (Gas) .....	(800) 231-7794	Panhandle Eastern Pipe Line .....	(800) 225-3913
Enbridge US Inc. / Texas Eastern LP (Oil) .....	(800) 858-5253	Pembina Cochin LLC.....	(800) 360-4706
Enterprise Products Operating LLC.....	(888) 883-6308	Pittsboro (town of) .....	(317) 892-3326
Explorer Pipeline Company .....	(888) 876-0036	Poseyville Municipal Utilities.....	(812) 874-2212
Fountaintown Gas Company, Inc. ....	(800) 379-1800	Rensselaer (city of) Gas Utility. ....	(219) 866-7602
or .....	(833) 763-6393	Riverside Petroleum Indiana LLC.....	(888) 871-3550
Hoosier Energy REC, Inc .....	(812) 875-9707	Roachdale (town of) Municipal Utility .....	(765) 301-0828
Huntingburg Energy Department.....	(812) 683-2327	Rockies Express Pipeline.....	(877) 436-2253
Indiana Natural Gas Corporation .....	(800) 777-0659	South Eastern Indiana Natural Gas Co. Inc. ....	(800) 379-1800
Indiana Utilities Corporation .....	(800) 589-8142	or .....	(833) 654-2444
Jasonville Utilities .....	(812) 665-2680	Switzerland County Natural Gas Co Inc .....	(812) 427-3332
or .....	(812) 798-5630	Sycamore Gas Company .....	(877) 544-2726
Jasper Municipal Gas & Water .....	(812) 482-9131	Tallgrass .....	(877) 436-2253
Kinder Morgan (Natural Gas Pipeline Company of America) .....	(800) 733-2490	TC Energy Natural Gas .....	(800) 447-8066
Lapel (town of) .....	(765) 534-3157	TC Energy / Columbia Gas Transmission .....	(800) 447-8066
Linde .....	(800) 926-9620	Texas Gas Transmission, LLC.....	(800) 626-1948
Linton Municipal Utilities .....	(812) 847-4411	Trunkline Gas .....	(800) 225-3913
Midwest Natural Gas Corporation (Bloomfield) .....	(812) 384-4150	Valero Terminating and Distribution Company.....	(866) 423-0898
or .....	(800) 491-4150	Valley Rural Utility Company .....	(888) 784-6160
Midwest Natural Gas Corporation (Scottsburg) .....	(812) 752-2230	Vector Pipeline.....	(888) 427-7777
or .....	(800) 654-2361	Vermillion Rise Mega Park .....	(765) 245-2415
Montezuma Municipal Gas Utility .....	(765) 245-2759	West Shore Pipe Line Company .....	(888) 625-7310
or .....	(765) 245-2211	Wolverine Pipe Line Company .....	(888) 337-5004
New Harmony (town of) Gas Utilities (Day).....	(812) 682-4846		
New Harmony (town of) Gas Utilities (Night) .....	(812) 838-8363		

**Note: The above numbers are for emergency situations.**  
**Please see individual company sections for non-emergency contact information.**  
**Additional pipeline operators may exist in your area.**

**Visit the National Pipeline Mapping System at [www.npms.phmsa.dot.gov](http://www.npms.phmsa.dot.gov) for companies not listed above.**

## ONE-CALL SYSTEM

## PHONE NUMBER

Indiana811 ..... (800) 382-5544

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**Pipeline Purpose and Reliability**

- Critical national infrastructure
- Over 2.7 million miles of pipeline provide 65% of our nation's energy
- 20 million barrels of liquid product used daily
- 21 trillion cubic feet of natural gas used annually

**Safety Initiatives**

- Pipeline location
  - Existing right-of-way (ROW)
- ROW encroachment prevention
  - No permanent structures, trees or deeply rooted plants
- Hazard awareness and prevention methods
- Pipeline maintenance activities
  - Cleaning and inspection of pipeline system

**Product Hazards and Characteristics****Petroleum (flow rate can be hundreds of thousands of gallons per hour)**

- Flammable range may be found anywhere within the hot zone
- H<sub>2</sub>S can be a by-product of crude oil

<u>Type 1 Products</u>	<u>Flash Point</u>	<u>Ignition Temperature</u>
Gasoline	- 45 °F	600 °F
Jet Fuel	100 °F	410 °F
Kerosene	120 °F	425 °F
Diesel Fuel	155 °F	varies
Crude Oil	25 °F	varies

**Natural Gas (flow rate can be hundreds of thousands of cubic feet per hour)**

- Flammable range may be found anywhere within the hot zone
- Rises and dissipates relatively quickly
- H<sub>2</sub>S can be a by-product of natural gas – PPM = PARTS PER MILLION
  - 0.02 PPM                      Odor threshold
  - 10.0 PPM                      Eye irritation
  - 100 PPM                      Headache, dizziness, coughing, vomiting
  - 200-300 PPM                  Respiratory inflammation within 1 hour of exposure
  - 500-700 PPM                  Loss of consciousness/possible death in 30-60 min.
  - 700-900 PPM                  Rapid loss of consciousness; death possible
  - Over 1000 PPM                Unconsciousness in seconds; death in minutes
- Incomplete combustion of natural gas may release carbon monoxide
- Storage facilities may be present around populated areas/can be depleted production facilities or underground caverns
- Gas travel may be outside the containment vessel along the natural cavern between the pipe and soil

**Propane, Butane and Other Similar Products**

- Flammable range may be found anywhere within the hot zone
- Products cool rapidly to sub-zero temperatures once outside the containment vessel
- Vapor clouds may be white or clear

<u>Type 3 Products</u>	<u>Flash Point</u>	<u>Ignition Temperature</u>
Propane	- 150 °F	920-1120 °F
Butane	- 60 °F	725-850 °F

**Line Pressure Hazards**

- Transmission pipelines – steel (*high pressure: average 800-1200psi*)
- Local gas pipeline transmission – steel (*high pressure: average 200-1000psi*)
- Local gas mains and services – steel and/or plastic (*low to medium pressure*)
  - Mains: up to 300psi
  - Service lines: up to regulator
    - Average 30-45psi and below
    - Can be up to 60-100psi in some areas
- At regulator into dwelling: ounces of pressure

**Leak Recognition and Response**

- Sight, sound, smell – indicators vary depending on product
- Diesel engines – fluctuating RPMs
- Black, dark brown or clear liquids/dirt blowing into air/peculiar odors/dead insects around gas line/dead vegetation
- Rainbow sheen on the water/mud or water bubbling up/frozen area on ground/frozen area around gas meter
- Any sign, gut feeling or hunch should be respected and taken seriously
- Take appropriate safety actions ASAP

**High Consequence Area (HCA) Regulation**

- Defined by pipeline regulations 192 and 195
- Requires specialized communication and planning between responders and pipeline/gas personnel
- May necessitate detailed information from local response agencies to identify HCAs in area

**Emergency Response Basics**

- Always follow pipeline/gas company recommendations – pipeline representatives may need escort to incident site
- Advance preparation
  - Get to know your pipeline operators/tour their facilities if possible
  - Participate in their field exercises/request on-site training where available
  - Develop response plans and practice
- Planning partners
  - Pipeline & local gas companies
  - Police – local/state/sheriff
  - Fire companies/HAZMAT/ambulance/hospitals/Red Cross
  - LEPC/EMA/public officials
  - Environmental management/Department of Natural Resources
  - Army Corps of Engineers/other military officials
  - Other utilities
- Risk considerations
  - Type/volume/pressure/location/geography of product
  - Environmental factors – wind, fog, temperature, humidity
  - Other utility emergencies
- Incident response
  - Always approach from upwind/park vehicle a safe distance away/if vehicle stalls – DO NOT attempt to restart
  - Gather information/establish incident command/identify command structure
  - Initiate communications with pipeline/gas company representative ASAP
  - Control/deny entry: vehicle, boat, train, aircraft, foot traffic, media – refer all media questions to pipeline/gas reps
- Extinguish fires only
  - To aid in rescue or evacuation
  - To protect exposures
  - When controllable amounts of vapor or liquid present
- Incident notification – pipeline control center or local gas company number on warning marker
  - In **Pipeline Emergency Response Planning Information Manual**
  - Emergency contact list in **Program Guide**
  - Call immediately/provide detailed incident information
- Pipeline security – assist by noting activity on pipeline/gas facilities
  - Report abnormal activities around facilities
    - Suspicious excavation/abandoned vehicles/non-company personnel/non-company vehicles
    - Freshly disturbed soil/perimeter abnormalities

**One-Call**


- One-Call centers are not responsible for marking lines
- Each state has different One-Call laws. Familiarize yourself with the state you are working in
- Not all states require facility owners to be members of a One-Call
- You may have to contact some facility owners on your own if they are not One-Call members
- In some states, homeowners must call before they dig just like professional excavators

**CORE Pipeline Emergency Response Training**

First Responders and Emergency Personnel

**CORE**  
COORDINATED RESPONSE EXERCISE

Instructor:



The exercises and all activities are performed under the direction of Paradigm Training Services, LLC. The coordinated plan of the participant is developed and subject to change. The use of all pipeline facilities and services, including emergency services, is subject to the discretion of the Pipeline Safety Administration.

Paradigm

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**CORE Continuing Education Unit (CEU) Opportunities**

**Indiana Law Enforcement Academy (ILEA)**  
Course Number: 26-0540170

INPAA Paradigm

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**CORE Local Operator Information\***

- Operator and/or company name
- Pipeline systems and products
- Location of pipelines
- Pipeline size/operating pressure(s)
- Operator Response(s) to a pipeline emergency

\*Information in the materials may not represent all pipeline companies in your area.



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**CORE Coordinated Response Exercise®**

- Learn** your roles and responsibilities as emergency responders should a pipeline emergency happen in your jurisdiction. As well as your access to resources.
- Acquaint** you with the operator's ability to respond to a pipeline emergency.
- Identify** the types of pipeline emergencies.
- Plan** how all parties can engage in mutual assistance to minimize hazards to life, property and the environment.

Code of Federal Regulations (CFR): 49 CFR Parts 192 and 195

**Roll Call:** Law Enforcement, Fire, EMS, Emergency Management, Division of Forest Service, State & Federal Officials, School Officials, PSP & Pipeline Operators



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**Program Resources** inpa.org

**MEETING DOCUMENTS**

Access necessary materials for the 2024 Emergency Responder Meetings below.

**MEETING DOCUMENTS**

- 2024 INPAA Quick Reference Guide
- 2024 INPAA Program Guide
- 2024 INPAA ER Manual

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**Program Resources** inpa.org

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- 2024 INPAA Program Guide
- 2024 INPAA ER Manual

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**Program Resources** inpa.org

**DAMAGE PREVENTION AND THE INDIANA EMERGENCY RESPONDER**

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**Program Resources** inpa.org

**MADDIE MCCAUGHEY**  
INPAA  
Program Manager

**WHO IS INPAA?**

- Indiana Pipeline Awareness Association
- Committee of Indiana §11
- Comprised of 63 pipeline operators around Indiana
- Reinforces streamlined messaging statewide
- Outreach to First Responders, Public Officials, Affected Public, Excavators

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- 811 is the nationwide notification system
- 811 member utilities **shall** respond within 2 full working days and mark the approximate location of their lines
- 811 is all inclusive (all excavators are required to call and all underground facility owners are required to be a member)
- Utilizing Indiana 811 is free, easy, and the law!

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### 5 STEPS TO SAFE DIGGING

- PLAN YOUR PROJECT**
- CONTACT INDIANA 811**
- WAIT FOR THE MARKS**
- CONFIRM THE MARKS**
- DIG WITH CARE**

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**exactix MOBILE IS AVAILABLE NOW!**  
No app required.  
Start creating tickets from your phone today.




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**ADDITIONAL MARKS**  
Pipelines are required to give the excavator the size and type of underground facilities 2" and larger.




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**CORE**

**SAVE THE DATE**

**INDIANA 811 DAMAGE PREVENTION TRAINING CONFERENCE**  
EST. 2013

**LEARN MORE HERE!**

**SCAN ME**

**INPAA** **Paragon**

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**CORE**

**GET INVOLVED**

**Damage Prevention Councils**

- Grassroot level damage prevention effort
- All are welcome to attend
- Meeting times and locations on [indiana811.org](http://indiana811.org)
- 3 Chapters
  - Northern
    - Last Wednesday of every month
  - Central
    - First Wednesday of every month
  - Southern
    - Once a quarter

**INDIANA DAMAGE PREVENTION COUNCILS**

Join our Indiana Damage Prevention Councils to learn to address issues related to the goal of improving safety and reducing damages to underground and overhead utilities.

For more information, visit [indiana811.org/links](http://indiana811.org/links)

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**CORE**

**GET INVOLVED**

**Safe Dig Indiana**

- Online training for Pros and Homeowners

**Midwest Damage Prevention Training Conference (MWDPTC)**

- November 15th-17th
- French Lick Resort and Casino

**Safe Dig Indiana**

**INDIANA 811**

**INDIANA 811 DAMAGE PREVENTION TRAINING CONFERENCE**  
EST. 2013

**INPAA** **Paragon**

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**CORE**

**INPAA** **Indiana 811**

**THANK YOU**

Thank you...For responding to the cut lines and odor calls...For working coordinated responses with your local pipeline operators...For being an advocate for 811 in your communities to help keep them safe.

**INPAA** **Paragon**

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## Integrity Management

Pipeline companies are required to have Integrity Management programs to insure safe and efficient operations:

- Internal and external cleaning and inspection, of the pipeline and affected areas
  - Right-of-Way and valves
- Supervisory Control and Data Acquisition (SCADA)
- Identification of High Consequence Areas (HCA)
- Aerial Right-of-Way Patrols
- Public Awareness Outreach to stakeholders
- Participation as a member of 811
- Operator Qualification (OQ) Training
- Local Distribution Company (LDC)
  - Meter Testing
  - Leak Surveys

May also be utilized on transmission pipelines

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## Pipeline Operators Emergency Response Plans

**Natural gas and hazardous liquids**

- Notify appropriate fire, police, and other public officials of gas or liquid pipeline emergencies, coordinate planned responses, and actual responses during an emergency
- Identify the type of incident
- Prompt and effective response measures
- Availability of personnel and equipment
- Make safe any actual or potential hazard to life, property, and the environment
- Incident investigation and review

**Natural gas (49 CFR 192.615)**

- Establish and maintain communication with fire, police, and other public officials
- Direct actions to protect people, then property
- Emergency shutdown to minimize hazard to life, property, and the environment
- Safety restore service

**Hazardous liquid (49 CFR 195.402)**

- Take necessary actions, such as emergency shutdown and pressure reduction
- Control of released hazardous liquid or carbon dioxide at some to minimize hazards
- Minimize public exposure to injury by taking appropriate actions such as evacuations or traffic controls
- Use instrumentation to assess vapor cloud coverage and determine hazardous areas

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## Coordinated Response Exercise®

**Discussion Based Exercise**

**Natural Disasters**

- Tornadoes
- Wildfires/Forest Fires
- Flooding/Mudslides/Slips
- Earthquakes

**Human Error**

- Vehicle accidents involving above ground valve sites
- Third party strikes by contractors and excavators
- Agricultural activities, field tilling

**National Security Threats**

- Cyberterrorism involving pipeline systems
- IED's on pipeline assets

These training programs can also go hand in hand with Homeland Security Exercise and Evaluation Programs (HSEEP)

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## Virtual Scenario Manager (VSM™) Map

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## Coordinated Response Exercise Discussion

### Discussion Questions

- Pipeline Operators: How do you typically find out about an emergency, and what protocols go into effect when a product release occurs on your system that your local emergency responders may not be aware of (behind the scenes)?
- Emergency Responders: How will we deliver coordinated, prompt, reliable and actionable information to the whole community about what is happening? (Mission: Response; Public Information & Warning)
- Pipeline Operators: Do you always know where emergency responders will set up an Incident Command Post (ICP)?
- Emergency Responders: How will we establish and maintain a unified and coordinated operations structure that appropriately integrates all critical stakeholders and supports the execution of core capabilities? (Mission: Response; Operational Coordination)



## Coordinated Response Exercise Discussion

### Discussion Questions

- Pipeline Operators: How will you get access to the scene if a secured perimeter has been established?
- Emergency Responders: How will we conduct appropriate measures to ensure the protection of the health and safety of the public and workers, as well as the environment, from all-hazards in support of responder operations and the affected communities? (Mission: Response; Environmental Response / Health & Safety)
- Pipeline Operators: How will you typically handle communications;
  - At the scene between pipeline operators?
  - At the scene between pipeline operators and the ICP / other emergency responders?
  - Between field pipeline personnel and Control Centers / SCADA Centers?
- Emergency Responders: How can we ensure the capacity for timely communications in support of security, situational awareness, and operations by any and all means available, among and between affected communities in the impact area and all response forces? (Mission: Response; Operational Communications)



## Discussion-Based Exercise Recap

- Timely notification of the incident
- Denied entry at scene of incident
- Quick access to remote valves/ICP
- Getting equipment into the area
- Communications with incident command
- Clear lines of communication (both ways)
- Face to face meetings with local officials
- Pre-planning with emergency services



## Homeland Security Exercise and Evaluation Program

### Exercise Hotwash

- What did we do well regarding the exercise discussion?
- What would we do differently?
- What specific "lessons learned" did you get from today's exercise?



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## Underground Storage Fields

**Emergency response "non-intervention"**

- Emergency contact information found on pipeline markers and all wellhead locations
- Always be aware of wind direction; walk into the wind, away from hazardous fumes
- Do not drive into a leak or vapor cloud
- Monitor combustible atmosphere
- Determine hazardous area and escape routes

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## Local Distribution Systems

**Caution**

- Be aware, not all natural gas leaks are from excavation; unintended leaks from stoves, water heaters, furnaces, etc. can occur
- When called out on natural gas leak events, use combustible gas indicators
- Mercaptan can be stripped as it travels through soil
- Frost heaves, breaking pipes
- Gas meter breaks due to snow buildup from melting snow falling from roofs

**Excess flow valve meter tags**

**Identification tags [192.383(c)]**

- The presence of an excess flow valve on the service lines must be marked with an identification tag. The identification tag will typically be located at the top of the service riser below the meter stop valve

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## Excess Flow Valve (EFV)

**Local Distribution Lines**

- Automatic reduction of gas flow should a service line break
- May not completely stop the flow of natural gas
- May not hear a distinct hissing sound
- Migration and ignition sources may still exist
- Always work a coordinated response with your local operator
- Not all service lines have an EFV installed

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## Explosive Limits vs. Percent of Gas in Air

Natural Gas		Liquefied Petroleum Gas (LPG)	
100% UEL	Rich	100% UEL	Rich
	15% Gas in Air		10% Gas in Air
100% LEL	Explosive	100% LEL	Explosive
	8.5% Gas in Air		2% Gas in Air
0%	Lean	0%	Lean

Lower/Upper Explosive Limit depends on characteristics of gas (SDS)

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## Farm Taps

- Mainly in rural areas, some natural gas pipeline companies may have facilities commonly referred to as "farm taps"
- These natural gas settings are made up of valves, pipes, regulators, relief valves and a meter. It may be located near the home or within the general vicinity
- To report the smell of gas near a farm tap, call 911 and the local gas distribution company from a safe distance
- The lines after a farm tap or a residential meter are PRIVATE LINES. Be mindful of these.

## InfraGard – Protecting Critical Infrastructure

InfraGard is a partnership between the FBI and members of the private sector for the protection of U.S. Critical Infrastructure.

Thousands of members, one mission:  
Protecting critical infrastructure, the foundation of American life.

<https://infogard.org>

16 Critical Infrastructure Sectors:

- Chemical
- Commercial Facilities
- Communications
- Critical Manufacturing
- Dams
- Defense Industrial Base
- Emergency Services
- Energy
- Financial Services
- Food and Agriculture
- Government Facilities
- Healthcare and Public Health
- Information Technology
- Nuclear Reactors, Materials, and Waste
- Transportation Services
- Water & Wastewater Systems

## Emergency Response Portal (ERP)

PHMSA Advisory Bulletin issued October 2010  
<https://www.speicalbulletins.com/admin/treaties/ERP/>

Provides agencies secure access to participating pipeline operator profiles include:

- Contact information
- Countries of operation
- Product(s) transported

\*Additional information updated to share pipeline mapping, emergency response plans.

## Pipeline Preparedness Training Center

Share with others in your agency unable to attend today's program

- Access to your local pipeline sponsor information
- Download the same documents presented in this program
- Certificate of completion provided upon completion of course

[trainingcenter.purdue.edu](https://trainingcenter.purdue.edu)  
Use Code: 2024CORE

911 Communications Director: Appreciate the opportunity to do this online and have it available for my staff. Very informative!

Battalion Chief: Thank you for the information; I also like the fact of being able to take the course online when I cannot make the live sessions.

Commissioner: Very informative and increased my awareness of the resources available to our county leadership in case of an emergency.

Deputy Emergency Management Coordinator: Excellent presentation, Thank you for the resources and useful web pages.

Director of Public Safety: Excellent presentation, Thank you for the ability to take class online due to scheduling conflict.

Fire Chief: Thank you for providing this informative course. I would like to see more courses like this. It is a very good review and helps us tremendously.

Police Chief: The training is very informative, and I will pass this onto our Fire Department and our Law Enforcement Supervisors. Great job!!

# Product INFORMATION



The Emergency Response Guidebook is available at:

<https://www.phmsa.dot.gov/sites/phmsa.dot.gov/files/2021-01/ERG2020-WEB.pdf>



This app is only available on the App Store for iOS devices.



## EMERGENCY RESPONSE PLANS FOR GAS AND HAZARDOUS LIQUID PIPELINE OPERATORS

Federal regulations for both gas and hazardous liquid pipelines require operators to have written procedures for responding to emergencies involving their pipeline facility. Because pipelines are often located in public space, the regulations further require that operators include procedures for planning with emergency and other public officials to ensure a coordinated response. Please contact your local pipeline operators for information regarding their company specific emergency response plan.

### **Natural Gas**

Each operator shall establish written procedures to minimize the hazard resulting from a gas pipeline emergency. At a minimum, the procedures must provide for the following:

- Receiving, identifying, and classifying notices of events which require immediate response by the operator.
- Establishing and maintaining adequate means of communication with appropriate fire, police, and other public officials.
- Prompt and effective response to a notice of each type of emergency, including the following:
  1. Gas detected inside or near a building.
  2. Fire located near or directly involving a pipeline facility.
  3. Explosion occurring near or directly involving a pipeline facility.
  4. Natural disaster.
- The availability of personnel, equipment, tools, and materials, as needed at the scene of an emergency.
- Actions directed toward protecting people first and then property.
- Emergency shutdown and pressure reduction in any section of the operator's pipeline system necessary to minimize hazards to life or property.
- Making safe any actual or potential hazard to life or property.
- Notifying appropriate fire, police, and other public officials of gas pipeline emergencies and coordinating with them both planned responses and actual responses during an emergency.
- Safely restoring any service outage.
- Each operator shall establish and maintain liaison with appropriate fire, police, and other public officials to:
  1. Learn the responsibility and resources of each government organization that may respond to a gas pipeline emergency;
  2. Acquaint the officials with the operator's ability in responding to a gas pipeline emergency;
  3. Identify the types of gas pipeline emergencies of which the operator notifies the officials; and
  4. Plan how the operator and officials can engage in mutual assistance to minimize hazards to life or property.

*\*Reference 49 CFR 192.615*

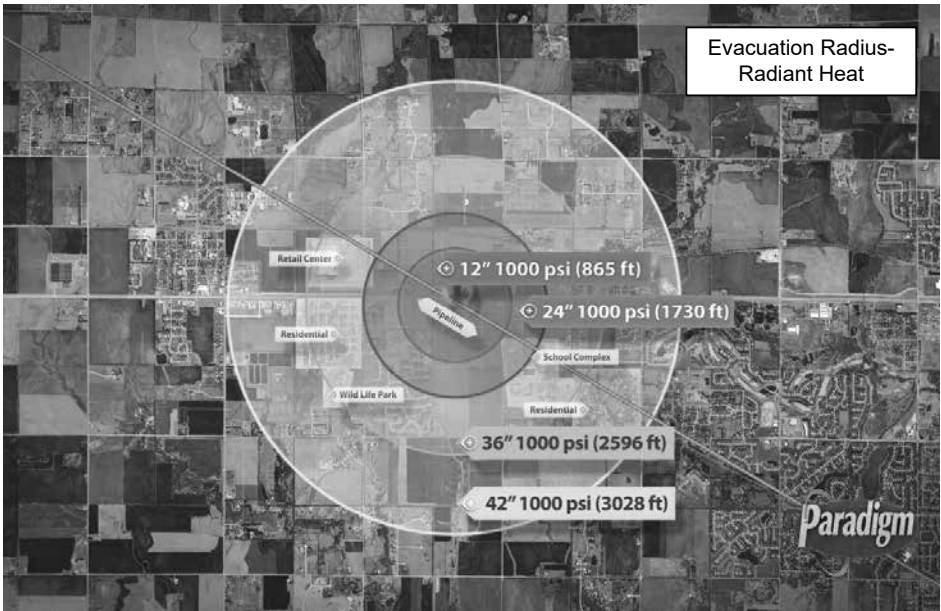
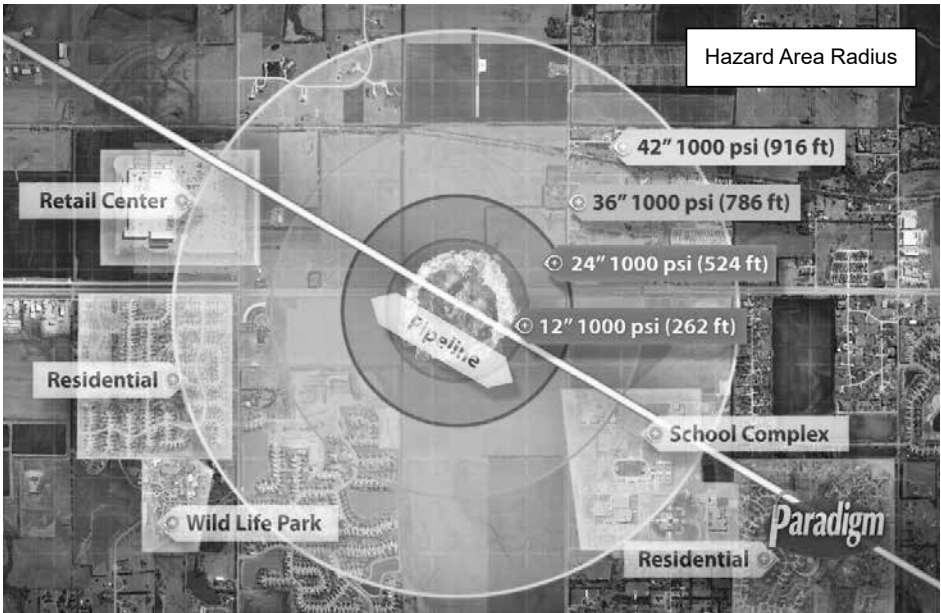
### **HAZARDOUS LIQUIDS**

**(a) General:** Each operator shall prepare and follow for each pipeline system a manual of written procedures for conducting normal operations and maintenance activities and handling abnormal operations and emergencies. This manual shall be reviewed at intervals not exceeding 15 months, but at least once each calendar year, and appropriate changes made as necessary to insure that the manual is effective. This manual shall be prepared before initial operations of a pipeline system commence, and appropriate parts shall be kept at locations where operations and maintenance activities are conducted.

**Emergencies.** The manual required by paragraph (a) of this section must include procedures for the following to provide safety when an emergency condition occurs:

- Receiving, identifying, and classifying notices of events which need immediate response by the operator or notice to fire, police, or other appropriate public officials and communicating this information to appropriate operator personnel for corrective action.
- Prompt and effective response to a notice of each type emergency, including fire or explosion occurring near or directly involving a pipeline facility, accidental release of hazardous liquid or carbon dioxide from a pipeline facility, operational failure causing a hazardous condition, and natural disaster affecting pipeline facilities.
- Having personnel, equipment, instruments, tools, and material available as needed at the scene of an emergency.
- Taking necessary action, such as emergency shutdown or pressure reduction, to minimize the volume of hazardous liquid or carbon dioxide that is released from any section of a pipeline system in the event of a failure.
- Control of released hazardous liquid or carbon dioxide at an accident scene to minimize the hazards, including possible intentional ignition in the cases of flammable highly volatile liquid.
- Minimization of public exposure to injury and probability of accidental ignition by assisting with evacuation of residents and assisting with halting traffic on roads and railroads in the affected area, or taking other appropriate action.
- Notifying fire, police, and other appropriate public officials of hazardous liquid or carbon dioxide pipeline emergencies and coordinating with them preplanned and actual responses during an emergency, including additional precautions necessary for an emergency involving a pipeline system transporting a highly volatile liquid.
- In the case of failure of a pipeline system transporting a highly volatile liquid, use of appropriate instruments to assess the extent and coverage of the vapor cloud and determine the hazardous areas.
- Providing for a post accident review of employee activities to determine whether the procedures were effective in each emergency and taking corrective action where deficiencies are found.

*\*Reference 49 CFR 195.402*



In accordance with NENA Pipeline Emergency Operations Standard/Model Recommendation NENA 56-007 (<https://www.nena.org/?page=PipelineEmergStd>)

**GOALS FOR INITIAL INTAKE:**

1. Obtain and Verify Incident Location, Callback and Contact Information
2. Maintain Control of the Call
3. Communicate the Ability to HELP the Caller
4. Methodically and Strategically Obtain Information through Systematic Inquiry to be Captured in the Agency's Intake Format
5. Recognize the potential urgency of situations involving the release of dangerous gases or liquids related to pipelines or similar events of this nature and immediately begin the proper notifications consistent with agency policy
6. Perform all Information Entries and Disseminations, Both Initial and Update

**FIRST RESPONSE CALL INTAKE CHECK LIST**

The focus of this Standard is on the first minute of the call intake process. Actions taken during this time frame significantly impact the effectiveness of the response and are critical to public safety.

The following protocol is intended as a solid framework for call intake, but should not in any manner rescind or override agency procedures for the timing of broadcasts and messaging.

These procedures are established as recommended practices to consider with existing agency policy and procedure to ensure the most swift and accurate handling of every incident involving the release of dangerous gases or hazardous liquids.

All information should be simultaneously entered, as it is obtained by the telecommunicator, into an electronic format (when available) that will feed/populate any directed messages which will be sent to emergency responders in conjunction with on-air broadcasts.

**Location:**

Request exact location of the incident (structure addresses, street names, intersections, directional identifiers, mile posts, etc.) and obtain callback and contact information.

**Determine Exactly What Has Happened:**

Common signs of a pipeline leak are contained in Table 1 below. If any of these conditions are reported, THIS IS A PIPELINE EMERGENCY.

**TABLE 1**  
**Common Indications of a Pipeline Leak**

Condition	Natural Gas (lighter than air)	LPG & HVL (heavier than air)	Liquids
An odor like rotten eggs or a burnt match	X	X	
A loud roaring sound like a jet engine	X	X	
A white vapor cloud that may look like smoke		X	
A hissing or whistling noise	X	X	
The pooling of liquid on the ground			X
An odor like petroleum liquids or gasoline		X	X
Fire coming out of or on top of the ground	X	X	
Dirt blowing from a hole in the ground	X	X	
Bubbling in pools of water on the ground	X	X	
A sheen on the surface of water		X	X
An area of frozen ground in the summer	X	X	
An unusual area of melted snow in the winter	X	X	
An area of dead vegetation	X	X	X

## Signs Of A Pipeline Release

### **SIGHT\***

- Liquid on the ground
- Rainbow sheen on water
- Dead vegetation in an otherwise green area
- Dirt blowing into the air
- White vapor cloud
- Frozen area on ground

\*Signs vary based upon product

### **SMELL**

- Odors such as gas or oil
- Natural gas is colorless and odorless
  - Unless Mercaptan has been added (rotten egg odor)

### **OTHER - NEAR PIPELINE OPERATIONS**

- Burning eyes, nose or throat
- Nausea

### **SOUND**

- A hissing or roaring sound

## What To Do If A Leak Occurs

- Evacuate immediately upwind
- Eliminate ignition sources
- Advise others to stay away
- **CALL 911** and the pipeline company – number on warning marker
  - Call collect if necessary
- Make calls from safe distance – not “hot zone”
- Give details to pipeline operator:
  - Your name
  - Your phone number
  - Leak location
  - Product activity
  - Extent of damage
- DO NOT drive into leak or vapor cloud
- DO NOT make contact with liquid or vapor
- DO NOT operate pipeline valves (*unless directed by pipeline operator*):
  - Valve may be automatically shut by control center
  - Valve may have integrated shut-down device
  - Valve may be operated by qualified pipeline personnel only, unless specified otherwise
- Ignition sources may vary – a partial list includes:
  - Static electricity
  - Metal-to-metal contact
  - Pilot lights
  - Matches/smoking
  - Sparks from telephone
  - Electric switches
  - Electric motors
  - Overhead wires
  - Internal combustion engines
  - Garage door openers
  - Firearms
  - Photo equipment
  - Remote car alarms/door locks
  - High torque starters – diesel engines
  - Communication devices

## Pipeline Emergency

### **Call Gas Control Or Pipeline Control Center**

Use **Pipeline Emergency Response Planning**

**Information Manual** for contact information

Phone number on warning markers

Use state One-Call System, if applicable

### **Control Center Needs To Know**

Your name & title in your organization

Call back phone number – primary, alternate

Establish a meeting place

Be very specific on the location (**use GPS**)

Provide City, County and State

### **Injuries, Deaths, Or Property Damage**

Have any known injuries occurred?

Have any known deaths occurred?

Has any severe property damage occurred?

### **Traffic & Crowd Control**

Secure leak site for reasonable distance

Work with company to determine safety zone

No traffic allowed through any hot zone

Move sightseers and media away

Eliminate ignition sources

### **Fire**

Is the leak area on fire?

Has anything else caught on fire besides the leak?

### **Evacuations**

Primary responsibility of emergency agency

Consult with pipeline/gas company

### **Fire Management**

**Natural Gas** – DO NOT put out until supply stopped

**Liquid Petroleum** – water is NOT recommended;

foam IS recommended

Use dry chemical, vaporizing liquids, carbon dioxide

### **Ignition Sources**

Static electricity (*nylon windbreaker*)

Metal-to-metal contact

Pilot lights, matches & smoking, sparks from phone

Electric switches & motors

Overhead wires

Internal combustion engines

Garage door openers, car alarms & door locks

Firearms

Photo equipment

High torque starters – diesel engines

Communication devices – not intrinsically safe

Pipeline safety regulations use the concept of “High Consequence Areas” (HCAs), to identify specific locales and areas where a release could have the most significant adverse consequences. Once identified, operators are required to devote additional focus, efforts, and analysis in HCAs to ensure the integrity of pipelines.

Releases from pipelines can adversely affect human health and safety, cause environmental degradation, and damage personal or commercial property. Consequences of inadvertent releases from pipelines can vary greatly, depending on where the release occurs, and the commodity involved in the release.

## What criteria define HCAs for pipelines?

Because potential consequences of natural gas and hazardous liquid pipeline releases differ, criteria for HCAs also differ. HCAs for natural gas transmission pipelines focus solely on populated areas. (Environmental and ecological consequences are usually minimal for releases involving natural gas.) Identification of HCAs for hazardous liquid pipelines focuses on populated areas, drinking water sources, and unusually sensitive ecological resources.

## HCAs for hazardous liquid pipelines:

- Populated areas include both high population areas (called “urbanized areas” by the U.S. Census Bureau) and other populated areas (areas referred to by the Census Bureau as a “designated place”).
- Drinking water sources include those supplied by surface water or wells and where a secondary source of water supply is not available. The land

area in which spilled hazardous liquid could affect the water supply is also treated as an HCA.

- Unusually sensitive ecological areas include locations where critically imperiled species can be found, areas where multiple examples of federally listed threatened and endangered species are found, and areas where migratory water birds concentrate.

## HCAs for natural gas transmission pipelines:

- An equation has been developed based on research and experience that estimates the distance from a potential explosion at which death, injury or significant property damage could occur. This distance is known as the “potential impact radius” (or PIR), and is used to depict potential impact circles.
- Operators must calculate the potential impact radius for all points along their pipelines and evaluate corresponding impact circles to identify what population is contained within each circle.
- Potential impact circles that contain 20 or more structures intended for human occupancy; buildings housing populations of limited mobility; buildings that would be hard to evacuate. (Examples are nursing homes, schools); or buildings and outside areas occupied by more than 20 persons on a specified minimum number of days each year, are defined as HCA's.

\* <https://primis.phmsa.dot.gov/comm/FactSheets/FSHCA.htm>

# Identified Sites\*

Owners and companies of gas transmission pipelines are regulated by the US Department of Transportation (DOT). According to integrity management regulations, gas pipeline companies are required to accept the assistance of local public safety officials in identifying certain types of sites or facilities adjacent to the pipeline which meets the following criteria:

- A small, well-defined outside area that is occupied by twenty or more persons on at least 50 days in any twelve-month period (the days need not be consecutive). Examples of such an area are playgrounds, parks, swimming pools, sports fields, and campgrounds.
- A building that is occupied by 20 or more persons on at least 5 days a week for 10 weeks in any 12 month period (the days and weeks need not be consecutive). Examples included in the definition are: religious facilities, office buildings, community centers, general stores, 4-H facilities, and roller rinks.
- A facility that is occupied by persons who are confined, are of impaired mobility, or would be difficult to evacuate. Examples of such a facility are hospitals, schools, elder care, assisted living/nursing facilities, prisons and child daycares.

## Identified Site Registry

Pipeline operators need your help keeping people and property safe.

Identified Sites - locations where many people occupy an area near a pipeline asset or facility. These are places where people may gather from time to time for a variety of reasons.

Some of these sites are very difficult for companies to obtain without help from those with local knowledge of the area.

Please use the following website to gain secure access, so you can assist in identifying sites where people congregate in your community:

[my.spatialobjects.com/admin/register/ISR](https://my.spatialobjects.com/admin/register/ISR)

Pipeline operators are required by law to work with public officials who have safety or emergency response, or planning responsibilities that can provide quality information regarding identified sites.



In 1999, the Department of Transportation sponsored the Common Ground Study. The purpose of the Common Ground Study was to identify and validate existing best practices performed in connection with preventing damage to underground facilities. The collected best practices are intended to be shared among stakeholders involved with and dependent upon the safe and reliable operation, maintenance, construction, and protection of underground facilities. The best practices contain validated experiences gained that can be further examined and evaluated for possible consideration and incorporation into state and private stakeholder underground facility damage prevention programs.

The current Best Practices Field Manual is divided into nine chapters that provide a collection of current damage prevention best practices. The nine chapters include:

1. Planning & Design Best Practices
2. One Call Center Best Practices
3. Location & Marking Best Practices
4. Excavation Best Practices
5. Mapping Best Practices
6. Compliance Best Practices
7. Public Education Best Practices
8. Reporting & Evaluation Best Practices
9. Miscellaneous Practices

To view the latest version of the Best Practices please visit [www.commongroundalliance.com](http://www.commongroundalliance.com)



## Pipelines In Our Community

According to National Transportation Safety Board statistics pipelines are the safest and most efficient means of transporting natural gas and petroleum products, which are used to supply roughly two-thirds of the energy we use. These pipelines transport trillions of cubic feet of natural gas and hundreds of billions of ton/miles of liquid petroleum products in the United States each year.

This system is comprised of three types of pipelines: transmission, distribution and gathering. The approximately 519,000 miles of transmission pipeline\* transport products, including natural gas and petroleum products, across the country and to storage facilities. Compressor stations and pumping stations are located along transmission and gathering pipeline routes and help push these products through the line.

Approximately 2.2 million miles of distribution pipeline\* is used to deliver natural gas to most homes and businesses through underground main and utility service lines. Onshore gathering lines are pipelines that transport gas from a current production operation facility to a transmission line or main. Production operations are piping and equipment used in production and preparation for transportation or delivery of hydrocarbon gas and/or liquids.

\*mileage according to the Pipeline Hazardous Materials Safety Administration (PHMSA).



**Know what's below.  
Call before you dig.**

## Training Center

Supplemental training available for agencies and personnel that are unable to attend:

- Train as your schedule allows
- Download resources including pipeline operator specific information
  - Sponsoring pipeline operator contact information
  - Product(s) transported
- Submit Agency Capabilities Survey
- Receive Certificate of Completion

Visit <https://trainingcenter.pdigm.com/> to register for training



## Damage Prevention Programs

Pursuant to 49 CFR Parts 192.614 (c)(2)(i) and 195.442 (c)(2)(i) pipeline operators must communicate their Damage Prevention Program's "existence and purpose" to the public in the vicinity of the pipeline and persons who normally engage in excavation activities in the area in which the pipeline is located.

State and federally regulated pipeline companies maintain Damage Prevention Programs. The purpose of which is to prevent damage to pipelines and facilities from excavation activities, such as digging, trenching, blasting, boring, tunneling, backfilling, or by any other digging activity.

## Pipeline Markers

The U.S. Department of Transportation (DOT) requires the use of signs to indicate the location of underground pipelines. Markers like these are located on road, railroad, and navigable waterway crossings. Markers are also posted along the pipeline right-of-way.

### The markers display:

- The material transported
- The name of the pipeline operator
- The operator's emergency number

### MARKER INFORMATION

- Indicates area of pipeline operations
- May have multiple markers in single right-of-way
- May have multiple pipelines in single right-of-way
- DOES NOT show exact location
- DOES NOT indicate depth (*never assume pipeline depth*)
- DOES NOT indicate pipeline pressure



## Call Before You Dig

Statistics indicate that damage from excavation related activities is a leading cause of pipeline accidents. If you are a homeowner, farmer, excavator, or developer, we need your help in preventing pipeline emergencies.

1. Call your state's One-Call center before excavation begins - regulatory mandate as state law requires.
2. Wait the required amount of time.
3. A trained technician will mark the location of the pipeline and other utilities (private lines are not marked).
4. Respect the marks.
5. Dig with care.

### American Public Works Association (APWA) Uniform Color Code

	<b>WHITE</b> - Proposed Excavation
	<b>PINK</b> - Temporary Survey Markings
	<b>RED</b> - Electric Power Lines, Cables, Conduit and Lighting Cables
	<b>YELLOW</b> - Gas, Oil, Steam, Petroleum or Gaseous Materials
	<b>ORANGE</b> - Communication, Alarm or Signal Lines, Cables or Conduit
	<b>BLUE</b> - Potable Water
	<b>PURPLE</b> - Reclaimed Water, Irrigation and Slurry Lines
	<b>GREEN</b> - Sewers and Drain Lines

National One-Call Dialing Number:



For More Details Visit: [www.call811.com](http://www.call811.com)

**Pipeline Damage Reporting Law As Of 2007**

**H.R. 2958 Emergency Alert Requirements**

Any person, including a government employee or contractor, who while engaged in the demolition, excavation, tunneling, or construction in the vicinity of a pipeline facility;

- A. Becomes aware of damage to the pipeline facility that may endanger life or cause serious bodily harm or damage to property; or
- B. Damages the pipeline facility in a manner that may endanger life or cause serious bodily harm or damage to property, shall promptly report the damage to the operator of the facility and to other appropriate authorities.

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**Websites:**

**Association of Public-Safety Communications Officials - International (APCO)**  
[www.apcointl.org/](http://www.apcointl.org/)

**Common Ground Alliance**  
[www.commongroundalliance.com](http://www.commongroundalliance.com)

**Federal Emergency Management Agency**  
[www.fema.gov](http://www.fema.gov)

**Federal Office of Pipeline Safety**  
[www.phmsa.dot.gov](http://www.phmsa.dot.gov)

**Government Emergency Telecommunications**  
[www.dhs.gov/government-emergency-telecommunications-service-gets](http://www.dhs.gov/government-emergency-telecommunications-service-gets)

**Infrastructure Protection – NIPC**  
[www.dhs.gov/national-infrastructure-protection-plan](http://www.dhs.gov/national-infrastructure-protection-plan)

**National Emergency Number Association**  
<https://www.nena.org/>

**National Fire Protection Association (NFPA)**  
[www.nfpa.org](http://www.nfpa.org)

**National Pipeline Mapping System**  
[www.npms.phmsa.dot.gov](http://www.npms.phmsa.dot.gov)

**National Response Center**  
<https://www.epa.gov/emergency-response/national-response-center> or 800-424-8802

**Paradigm Liaison Services, LLC**  
[www.pdigm.com](http://www.pdigm.com)

**United States Environmental Protection Agency (EPA)**  
[www.epa.gov/cameo](http://www.epa.gov/cameo)

**Wireless Information System for Emergency Responders (WISER)**  
<https://wiser.nlm.nih.gov/>

**FOR MORE INFORMATION ON THE NASFM PIPELINE EMERGENCIES PROGRAM**  
[www.pipelineemergencies.com](http://www.pipelineemergencies.com)

**FOR EMERGENCY RESPONSE INFORMATION, REFER TO DOT GUIDEBOOK.  
FOR COPIES: (202) 366-4900**  
[www.phmsa.dot.gov/hazmat/erg/emergency-response-guidebook-erg](http://www.phmsa.dot.gov/hazmat/erg/emergency-response-guidebook-erg)



Register for access to  
Training Center  
Code: 2024CORE



Register for access  
to the Emergency  
Response Portal





Paradigm is public awareness. We provide public awareness and damage prevention compliance services to assist with the regulatory requirements of 49 CFR 192 and 195, as well as API RP 1162. Since 2001, the oil and gas industry has worked with Paradigm to fulfill public education and community awareness requirements.

Our history of implementing public awareness programs and compliance services pre-dates API RP 1162. Most of the pipeline industry's large, mid-sized and small operators, as well as many local distribution companies utilize Paradigm's compliance services.

In serving our clients, Paradigm performs full-scope compliance programs from audience identification through effectiveness measurement. In addition, we offer consulting services for plan evaluation and continuous improvement. At the completion of each compliance program, we provide structured documentation which precisely records all elements of the program's implementation to assist with audits.

Paradigm leads the way in industry service. Pipeline operators and local distribution companies trust in Paradigm to implement their public awareness and damage prevention programs. Each year we:

- Distribute 25 million pipeline safety communications
- Compile and analyze roughly 250,000 stakeholder response surveys
- Facilitate over 1,200 liaison programs
- Implement approximately 1,000 public awareness compliance programs
- Provide audit support and assistance with over 50 public awareness audits

Contact Paradigm for more information regarding custom public awareness solutions.

**Contact us:**

Paradigm Liaison Services, LLC  
PO Box 9123  
Wichita, KS 67277  
(877) 477-1162  
Fax: (888) 417-0818  
[www.pdigm.com](http://www.pdigm.com)



**HSEEP**  
Homeland Security Exercise  
and Evaluation Program

Operator Information

[illegible]



Know what's below. 811 before you dig.

## CLICK OR CALL BEFORE YOU DIG!

Visit [indiana811.org](http://indiana811.org) to start using

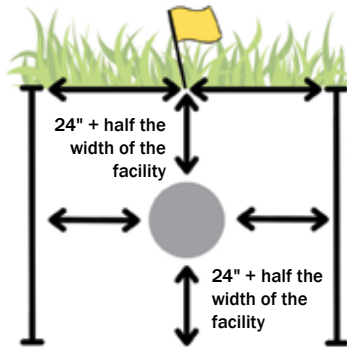
**exactix**  **PRO** OR simply dial 811

## SAFE DIGGING STARTS HERE

Notifying Indiana 811 about your excavation plans is one of the most important steps in the safe digging process - but it's not the only step! It's important for you to follow all of the Five Steps to Safe Digging.



**RESPECT THE TOLERANCE ZONE:**  
2 FT plus half the width of the facility on all sides



### INDIANA

Indiana 811: 800-382-5544 or 811

Website: [www.indiana811.org](http://www.indiana811.org)

Hours: 24 hours, 365 days

Advance Notice: 2 full working days, but no more than a 20-calendar day advance notice prior to the start of excavation

Marks Valid: 20 calendar days

Law Link: <https://indiana811.org/resources/full-law/>

\* + 1/2 the width of the facility on all sides

TICKETS			STATE LAWS & PROVISIONS									NOTIFICATION EXEMPTIONS				NOTIFICATIONS ACCEPTED						
FAX	Online	Mobile	Statewide Coverage	Civil Penalties	Emergency Clause	Mandatory Membership	Excavator Permits Issued	Mandatory Premarks	Positive Response	Hand Dig Clause	Damage Reporting	DOT	Homeowner	Railroad	Agriculture	Depth	Damage	Design	Emergency Clause	Overhead	Large Projects	Tolerance Zone
N	Y	N	Y	Y	Y	Y	N	N	Y	Y	Y	N	Y	Y	Y	N	Y	Y	Y	N	N	24"

Chart Reference: <https://pipelineawareness.org/media/1507/2019-excavation-safety-guide-pipeline-edition.pdf>



Indiana Pipeline Awareness Association

1.877.477.1162 • [www.inpaa.org](http://www.inpaa.org)